

Use this form to transfer other superannuation benefits into Smartsave

Before transferring superannuation benefits into Smartsave, you should consider:

- Changes in your contact details and information between your From and To Super Fund
- Exit fees and any benefits you may be losing, such as insurance covers
- Investment performance
- If you should seek professional advice

*This form will NOT change the fund to which your employer pays your contributions.*

*A Choice of Fund Form or instruction must be used by you to change the super fund you regularly contribute to.*

Where used in this form, the FROM fund is the fund from which you wish to transfer benefits and the TO fund is Smartsave

<b>Personal Details</b>	Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/>
*Family name:	
*Given name:	
Other previous names:	
*Date of birth (ddmmyyyy):	<input type="text"/>
Tax File Number:	<input type="text"/>
Under the <i>Superannuation Industry (Supervision) Act 1993</i> , you are not obliged to disclose your tax file number, but there may be tax consequences. For more information about TFNs, see the PDS.	
*Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
*Contact phone number:	<input type="text"/>

<b>Residential address</b>	
*Address:	
*Suburb:	
*State/Territory:	<input type="text"/> *Postcode <input type="text"/>
<b>Previous address</b>	
☞ If you know that the address held by your FROM fund is different to your current residential address, please give details below.	
Address:	
*Suburb:	
*State/Territory:	<input type="text"/> *Postcode <input type="text"/>

## Fund details

<b>FROM</b>	
*Fund name:	
*Fund address:	
*Suburb:	
*State/Territory:	<input type="text"/> *Postcode <input type="text"/>
Fund phone number:	<input type="text"/>
*Membership or account number:	
Australian Business Number (ABN):	
Superannuation Product Identification Number (SPIN):	

<b>TO</b>	
Fund name:	Smartsave Member's Choice Superannuation Master Plan
Fund phone number:	02 9236 5600
*Membership or account number:	
Australian Business Number (ABN):	43 905 581 638
Superannuation Product Identification Number (SPIN):	TCS0102AU

☞ If you have multiple account numbers with this fund, you must complete a separate form for each account you wish to transfer.

## \$ Transfer details

### Full Transfer

\$	(Approx)
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### Partial Transfer

\$	(Exact)
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## \*Proof of Identity ☞ See 'Identification requirements' overleaf

- I have attached an original certified copy of my driver's licence or passport  
OR I have attached original certified copies of both
- Birth/Citizenship certificate or Centrelink Pension Card AND Centrelink payment letter or Government or local council notice (<1 year old) with name and address

## Authorisation

By signing this request form, I am making the following statements:

- I declare I have fully read this form and the information completed is true and correct, and authorise the release of all personal information to Smartsave to facilitate the transfer of my benefits.
- I am aware I may ask my From and To superannuation fund for information about insurance, and any fees or charges that may apply, or any other information about the effect the transfer may have on my benefits, and do not require any further information.
- If the TO fund is a self-managed superannuation fund (SMSF), I confirm that I am a member, trustee or director of a corporate trustee of the SMSF.
- I discharge the superannuation provider of my FROM fund of all further liability in respect of the benefits paid and transferred to my TO fund.

I request and consent to the transfer of superannuation as described above and authorise the superannuation provider of each fund to give effect to this transfer.

\*Name (print in BLOCK LETTERS)

\*Signature

\*Date

/  /

*\*These fields are compulsory and must be completed.*

## Smartsave 'Member's Choice' Superannuation Master Plan

### Certificate of Compliance

Smartsave 'Member's Choice' Superannuation Master Plan

USI: 43 905 581 638 357 (MySuper Balanced)

USI: TCS0102AU (Super - Choice)

ABN: 43 905 581 638

Smartsave 'Member's Choice' Superannuation Master Plan is a superannuation fund established in accordance with the Superannuation Industry (Supervision) Act 1993 (SIS). The Smartsave 'Member's Choice' Superannuation Master Plan is issued by Diversa Trustees Limited ABN 49 006 421 638, RSE Licence L0000635, AFSL No 235153, as Trustee for Smartsave 'Member's Choice' Superannuation Master Plan. ABN 43 905 581 638.

We certify that:

- The Trustee has lodged an irrevocable election for the fund to be a regulated superannuation fund within the meaning of Section 19 of SIS.
- The fund will be administered as a complying superannuation entity for the purposes of SIS. The Trustee has not received a notice of non-compliance from the Australian Prudential Regulation Authority.
- The Australian Prudential Regulation Authority has not directed the fund not to accept contributions or rollovers under Section 63 of SIS.

Yours Faithfully,

Diversa Trustees Limited

### Privacy Policy

The information you are providing in this form is subject to the Privacy Amendment (Private Sector) Act 2000. The Act sets out principles for dealing with personal information which includes standards for collection, storage, accuracy and use of information and for disclosure required by the Australian Tax Office as well as your right to access your personal information which we hold. Smartsave has developed policies for complying with this legislation which you may view on request.

### Checklist

- Have you completed all areas of this form?
- Have you signed and dated this form?
- Have you attached an original copy of certified identification to this form?
- Please send the completed form to:

*Smartsave, PO Box 1282, Albury NSW 2640*

### Contact us

Phone: 1300 654 720

Email: [smartsave@diversa.com.au](mailto:smartsave@diversa.com.au)

Website: [www.smartsavesuper.com.au](http://www.smartsavesuper.com.au)

## Completing proof of identity

You will need to provide documentation with this transfer request to prove you are the person to whom the superannuation entitlements belong.

### ACCEPTABLE DOCUMENTS

The following documents may be used.

#### EITHER

One of the following documents only:

- driver's licence issued under State or Territory law
- passport

#### OR

One of the following documents:

- birth certificate or birth extract
- citizenship certificate issued by the Commonwealth
- pension card issued by Centrelink that entitles the person to financial benefits.

One of the following documents:

- letter from Centrelink regarding a Government assistance payment
- notice issued by Commonwealth, State or Territory Government or local council within the past twelve months that contains your name and residential address. For example:
  - Tax Office Notice of Assessment
  - Rates notice from local council.

AND

### HAVE YOU CHANGED YOUR NAME OR ARE YOU SIGNING ON BEHALF OF ANOTHER PERSON?

If you have changed your name or are signing on behalf of the applicant, you will need to provide a certified linking document. A linking document is a document that proves a relationship exists between two (or more) names.

The following table contains information about suitable linking documents.

Purpose	Suitable linking documents
Change of name	Marriage certificate, deed poll or change of name certificate from the Births, Deaths and Marriages Registration Office.
Signed on behalf of the applicant	Guardianship papers or Power of Attorney.

### WHERE DO I SEND THE FORM?

Forward the completed form with all attaching documentation to:

Smartsave  
PO Box 1282  
Albury NSW 2640

## CERTIFICATION OF PERSONAL DOCUMENTS

All copied pages of ORIGINAL proof of identification documents (including any linking documents) need to be certified as true copies by any individual approved to do so (see below).

The person who is authorised to certify documents must sight the original and the copy and make sure both documents are identical, then make sure all pages have been certified as true copies by writing or stamping 'certified true copy' followed by their signature, printed name, qualification (e.g. Justice of the Peace, Australia Post employee, etc.) and date.

The following can certify copies of the originals as true and correct copies:

- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- An officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more years of continuous service with one or more licensees
- Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
- Bailiff
- Bank officer with 2 or more continuous years of service
- Building society officer with 2 or more years of continuous service
- Chief executive officer of a Commonwealth court
- Clerk of a court
- Commissioner for Affidavits
- Commissioner for Declarations
- Credit union officer with 2 or more years of continuous service
- Employee of the Australian Trade Commission who is:
  - (a) in a country or place outside Australia; and
  - (b) authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and
  - (c) exercising his or her function in that place
- Employee of the Commonwealth who is:
  - (a) in a country or place outside Australia; and
  - (b) authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and
  - (c) exercising his or her function in that place
- Fellow of the National Tax Accountants' Association
- Finance company officer with 2 or more years of continuous service
- Holder of a statutory office not specified in another item in this list
- Judge of a court
- Justice of the Peace
- Magistrate
- Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
- Master of a court
- Member of Chartered Secretaries Australia
- Member of Engineers Australia, other than at the grade of student
- Member of the Association of Taxation and Management Accountants
- Member of the Australasian Institute of Mining and Metallurgy
- Member of the Australian Defence Force who is:
  - (a) an officer; or
  - (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
  - (c) a warrant officer within the meaning of that Act
- Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
- Member of:
  - (a) the Parliament of the Commonwealth; or
  - (b) the Parliament of a State; or
  - (c) a Territory legislature; or
  - (d) a local government authority of a State or Territory
- Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
- Notary public
- Permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public
- Permanent employee of:
  - (a) the Commonwealth or a Commonwealth authority; or
  - (b) a State or Territory or a State or Territory authority; or
  - (c) a local government authority;
 with 2 or more years of continuous service who is not specified in another item in this list
- Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
- Police officer
- Registrar, or Deputy Registrar, of a court
- Senior Executive Service employee of:
  - (a) the Commonwealth or a Commonwealth authority; or
  - (b) a State or Territory or a State or Territory authority
- Sheriff
- Sheriff's officer
- Teacher employed on a full-time basis at a school or tertiary education institution.

### ➔ MORE INFORMATION

For more information about superannuation, visit the:

- Australian Securities and Investments Commission website at [www.moneysmart.com.au](http://www.moneysmart.com.au), or
- Australian Taxation Office website at [www.ato.gov.au/super](http://www.ato.gov.au/super).

For more information about this form, phone the Australian Taxation Office on 13 10 20.